
26th August 2021

Job Title:

Maintenance Supervisor

Job Overview:

An opportunity has arisen for an experienced *Maintenance Coordinator* to join our team in Gweedore Business Park.

Fáisc Miotail Éireann (Irish Pressings) is the current Irish Engineering Manufacturing Team of the Year and operates to the highest quality and efficiency standards in the industry.

Job Duties:

The role will evolve over time but at its' core will involve:

- Coordinating the timing, prioritisation, and allocation of all planned preventative maintenance (PM) tasks to ensure that all machinery and equipment on-site is maintained as per manufacturer's recommendation;
- Coordinating the response, prioritisation and allocation of all reactive/corrective maintenance tasks with the ultimate aim of minimising downtime of all equipment and machinery on-site;
- Lead the development of an automated Maintenance Management System that will build on the system currently in place and which will accommodate detailed information regarding maintenance schedules, manufacturer manuals, tasks due, automated reminders, etc;
- Responsibility to ensure that all required tools and equipment are available at the disposal of Maintenance Fitters/Technicians to carry out their jobs to the required level;
- Responsibility for management of critical spares;
- Assist with continuous monitoring of performance of all machinery and equipment within plant;
- Proactive machine fault-finding, repair and problem solving;
- Approaching all tasks with a proactive attitude and high attention to detail;
- Hands-on approach to work getting involved in Maintenance tasks as and when required;
- Work alongside relevant Department leads to improve and develop on-the-job training for machine operators on machine operation to ensure optimal performance;
- Work to ensure that all machine operators are aware of the process steps to be implemented if machine performance is not at optimal level (i.e. reporting to Line Manager, Maintenance, etc.);
- Work to develop a Root Cause Failure Analysis Program to reduce general equipment breakdowns and support maintenance personnel to conduct real time Root Cause Analysis.
- Establish appropriate KPIs to monitor improvement and resource optimisation e.g. PM/CM ratio (Predictive Maintenance:Corrective Maintenance ratio), Response time targets, etc.
- Help to drive continuous improvement throughout the plant;
- Ensure that daily maintenance meetings are held with maintenance team;
- Participate in weekly meetings with Line Manager to ensure that there is full information shared amongst relevant colleagues and business units;
- Responsibility for ensuring that all company safety policies are adhered to at all times;
- Responsibility for line-management duties concerning all staff working in the Maintenance Unit.

Person Requirements:

- Minimum of 5 years in a Mechanical/Electrical Maintenance role;
- Minimum of 3 years in a Supervisory role;
- Recognised qualification as a trained Fitter (Electrical/Mechanical);
- Experience with managing Preventive Maintenance (PM) schedule;
- Experience in managing, prioritising and assigning Maintenance activities to all Maintenance staff (Electrical, Mechanical, General);
- Strong aptitude and competency for electrical/electronic/PLC fault-finding;
- Capable of working on electrical, hydraulic, pneumatic or mechanical systems;
- Must be able to provide evidence of ability to work with a high-attention to detail;
- Must display a proactive hands-on approach to getting Maintenance tasks completed;
- Must be a clear, concise and strong communicator.

Line Management:

- This role will answer directly to Operations Manager

Working Details:

- Core working week of 39-hours (Mon-Fri). Occasional flexibility required.
- Salary commensurate on qualifications, experience and demonstrable skillset

Review schedule:

- Permanent full-time role pending successful completion of 3-month probation period
- Role and related aspects subject to annual performance appraisal process

Interested?

If interested, please forward your CV with Cover Letter to hr@irishpressings.com using the subject line "Maintenance Coordinator 2021".